**COVID EVENT RECOMMENDATIONS – Fall 2022**

**Student Events and Programming**

Mercer University recommends that all departments, programs, and student groups hosting events consider the following.

**Before you host event:**

* Evaluate whether the event can be held outside whenever possible.
* Evaluate appropriate pre- and post-clean up procedures with Nationals.
* All events, regardless of participant number, must be registered. For on campus events, the reservations process serves as the registration for the event.
* Fraternity and sorority chapters should use the social event registration for all off campus social events, regardless of event size.
* If food or other items are handed out, gloves are recommended. Anyone serving food should consider wearing a mask to promote food safety.
* If you are considering an event with outside groups or guests of any kind (alumni, parents, vendors, speakers etc), please include all details of outside guests in the reservation request.

**At the event:**

* Hand sanitizer of at least 60% isopropyl alcohol is recommended at all events.
* When possible, leave doors to venues open at indoor events to promote air circulation.

**After the event:**

* Ensure proper clean up.
* Report any COVID-19 related concerns immediately to the Mercer Campus Health Center Hotline (478-301-7425)

**Additional Guidance on Travel, Tailgates, and Sports Clubs**

**Student Group Travel Recommendations:**

* Student organizations and club sports will be permitted to travel with the pre-approval of their advisor and professional department overseeing the group (Campus Life, Recreational Sports, academic department, etc.).
* All organizations should consider the following prior to travel.
* Mode of transportation and safety measures taken during transportation. If traveling by rental or charter bus, obtain the companies’ COVID-19 policies before booking modes of transportation (i.e. vans, buses, etc.)
* Lodging plan and safety measures for hotel (if applicable)
* Safety measures to be followed at the event site
* Plan if a student tests positive for COVID while traveling
* Plan for meals (if applicable)

**Tailgating Guidelines for Student Organizations:**

* Tailgates should be properly spaced out to promote social distancing.
* All tailgates should have hand sanitizer available by the sponsoring organization.
* All people cooking or handling tailgate food should wear gloves and a mask.
* No food should be left out uncovered.
* Cups and plates should not be shared at any time.

**Sport Clubs**

* Sports Clubs must comply with travel policies set forth above.
* Each Sports Club must have an appointed Safety Officer to oversee all aspects of safe operations for the club, including, but not limited to, COVID-19. Safety Officers must submit safety measures and obtain approval from their advisor and the Office of Recreational Sports and Wellness prior to hosting meetings or practices.
* In order to host events or visiting teams, groups must complete a plan approved by the advisor of the club and the Office of Recreational Sports and Wellness.

\*\*All policies above are subject to change. The university will continue to monitor COVID-19 conditions and make changes to policies as needed.