



PAYROLL DEDUCTION AUTHORIZATION FORM

EMPLOYEE DONOR

Name	Mercer University Employee ID#:
Title	Department

FUND(S) I WISH TO SUPPORT (When selecting more than one fund please designate the amount to each fund.)

☐ General University Support

SCHOOLS

- ☐ College of Health Professions
- ☐ College of Liberal Arts
- ☐ College of Pharmacy
- ☐ Eugene W. Stetson School of Business
- ☐ Georgia Baptist College of Nursing
- ☐ McAfee School of Theology
- ☐ College of Professional Advancement
- ☐ School of Engineering
- ☐ School of Medicine
- ☐ Tift College of Education
- ☐ Townsend School of Music
- ☐ Walter F. George School of Law

OTHER

- ☐ Athletic Foundation
- ☐ Baptist Scholars
- ☐ McDuffie Center for Strings
- ☐ Mercer On Mission
- ☐ Mercer University Press
- ☐ Parents Fund
- ☐ Grand Opera House

LIBRARIES

- ☐ Tarver Library
- ☐ Swilley Library
- ☐ Law Library
- ☐ Medical Library

Special Instructions:

☐ Other Program _____

I wish to support the University and hereby authorize the payroll office to deduct from my monthly paycheck the following contribution:

\$

 x 12 Periods

\$

TOTAL

(New or additional deduction?)

Deductions continue indefinitely.

To change your payroll deduction setup, please email bate_ca@mercer.edu with the subject "Payroll Deduction" and include the relevant information to discontinue or to change the fund(s) and/or amount(s) of deduction.

PAYROLL DEDUCTION DETAILS

Pursuant to the Revenue Reconciliation Act of 1993, no goods or services are provided to you. Mercer University's federal identification number is 58-0566167. The fiscal year is July 1 to June 30. Refer to your payroll check stub for your total contributions.

SIGNATURE OF EMPLOYEE DONOR

Signature
Date
Begin my payroll deductions on this date*:

LEADERSHIP GIVING LEVELS (Calendar Year)

- Chancellor's Circle – \$2500 (\$208.34 monthly)
- President's Club – \$1000 (\$83.34 monthly)
- Penfield Club – \$500 (\$41.67 monthly)
- Spires Club – \$250 (\$20.84 monthly)
- Towers Club – \$100 (\$8.34 monthly)

**Please note, payroll is processed before the last day of the month. To ensure your gift is processed in the same month as your form is submitted, please submit your form before the 15th of the month.*

PLEASE RETURN COMPLETED FROM TO:

University Advancement
Chrystal Bate
Director of Advancement Services
bate_ca@mercer.edu