

## **Change in Employment Status**

If you are contemplating a change in the number of hours you work on a regular basis, you may want to contact the Benefits Coordinator at extension 2787 to determine how those changes would affect your employee benefits package. MERC employees should contact the Director of Operations.

A full benefits package is available to regular full-time employees (FTE of .75 or greater). Regular part-time employees with an FTE of .50 but less than .75 are eligible only for retirement benefits (after service requirements are met) If you are unsure about your FTE (full-time equivalency) you may contact Human Resources at 2786 for assistance.

