Spunlogic Internship
May 23 - August 15th 2003

Task	May		June				July				August		
Account Management Skills	23	30	6	13	20	27	4	11	18	25	1	8	15
Interaction with clients													
Meeting with clients													
Following up with clients													
Phone calls to clients													
Learning importance of client interaction													
Learn the Life Cycle of Project	23	30	6	13	20	27	4	11	18	25	1	8	15
Project Management													
Strategy													
Specification													
Creative													
Development													
Testing													
Launch													
Online Behavior Process	23	30	6	13	20	27	4	11	18	25	1	8	15
Learn importance of storyboards													
Create storyboards													
User behavior research													
Learn Design Process	23	30	6	13	20	27	4	11	18	25	1	8	15
Interaction with Design team													
Review process													
Budgeting Money	23	30	6	13	20	27	4	11	18	25	1	8	15
Balance resources and time available for amount of money available													
Sending invoices													
Tracking payments made and outstanding accounts													