

## Faculty Development Small Grants Fund for Junior Faculty

### Purpose:

This fund is intended to reimburse small, out-of-pocket expenses related to faculty development. It is designed to support faculty development that is not already supported, and that may have an impact beyond the faculty member's own particular interests and teaching.

### Areas covered by this fund include:

- Learning about and adopting new best teaching practices.
- Enhancing leadership skills and knowledge.
- Learning directed towards institutional development and curricular reform.
- Developing new, non-disciplinary specific professional skills.

### Areas *not* covered by this fund include:

- Costs for professional development in one's discipline.
- Costs incurred for developing new courses.
- Costs related to scholarship in one's discipline.

### Examples of reimbursable expenses:

- Books purchased to learn new teaching practices (e.g. *What the Best College Teachers Do*), to learn about institutional practices, governance and reform (e.g. *Transforming a College*), to promote college leadership skills, to develop new skills that transcend one's own discipline (e.g. books to learn how to teach in Great Books). Books purchased as part of designing a new disciplinary course or for one's own research would *not* be reimbursable.
- Fees for workshops that teach new teaching or non-discipline specific skills. Workshops in grading writing, teaching in IDS, using new technologies in the classroom would be reimbursable. Workshops on how to use new lab equipment, use new discipline-specific software, or learn about new advances in one's field would *not* be reimbursable.
- One-time membership in academic or professional organizations that are non-disciplinary. Renewing memberships would *not* be reimbursable, nor would membership in for example, the American Philosophical Association or the International Leibniz Society be reimbursable for philosophers.

### Application Procedure:

1. These grants are only available to un-tenured, tenure-track faculty.
2. Amount: maximum reimbursable amount for academic year 09-10 is \$50.
3. Deadline: applications should be sent to the chair of the faculty development committee (Creighton Rosental) by 6/1/2010 to be evaluated and reimbursed in this academic year. Since the fund operates on the first-come-first-served basis, applications will be evaluated on a bi-weekly basis. So the sooner they are submitted, the sooner they may be reimbursed. Once the fund runs out, the closing of the fund will be announced and no more applications will be accepted.
4. The applicant should submit a one paragraph application which specifies the purpose of the spending and the requested amount, with justification of how this spending will help in one's development. The original invoice/receipt should be attached with the application.
5. The applications will be evaluated by members of the faculty development committee and applicants will be informed of the decisions within a month.